

**TOWN OF BENNETT, COLORADO
BOARD OF TRUSTEES
Regular Meeting
June 9, 2020**

1. CALL TO ORDER

The Board of Trustees of the Town of Bennett met in regular session on Tuesday, June 9, 2020 on a webinar via Zoom Link. Mayor Royce Pindell called the meeting to order at 7:03 p.m. The following persons were present upon the call of the roll:

Mayor: Royce Pindell

Trustees Present: Darvin Harrell
Whitney Oakley
Rich Pulliam - *excused*
Denice Smith
Donna Sus
Phyllis Webb

Staff Present: Trish Stiles, *Town Administrator*
Rachel Summers, *Deputy Town Administrator*
Taeler Houlberg, *Assistant to the Town Administrator*
Alison Belcher, *Public Relations Coordinator*
Danette Ruvalcaba, *Director of Finance and Technology*
Sara Aragon, *Community Development Coordinator*
Deb Merkle, *Community Development Manager*
Dan Giroux, *Town Engineer*
Daymon Johnson, *Public Works Director*
Melinda Culley, *Kelly P.C., Town Attorney*
Christina Hart, *Town Clerk*

Public Present: Nichole Harrell, Doug Claussen, Charles Bayley

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Royce Pindell.

3. APPROVAL OF AGENDA

MAYOR PRO TEM HARRELL MOVED, TRUSTEE SUS SECONDED to approve the agenda presented. The voting was as follows:

YES: Oakley, Pindell, Smith, Sus, Webb, Harrell
NO: None
EXCUSED: Pulliam

The Mayor declared the motion carried by unanimous vote.

4. CONSENT AGENDA

MAYOR PRO TEM HARRELL MOVED, TRUSTEE SUS SECONDED to adopt the consent agenda as presented.

YES: Pindell, Smith, Sus, Webb, Harrell, Oakley

NO: None

EXCUSED: Pulliam

The Mayor declared the motion carried by unanimous vote

A. **Approval of Minutes**

Action: Approval of May 26, 2020 Regular Meeting Minutes.

Action: Approval of Resolution No. 827-20 – A Resolution Approving the Use of Town of Bennett Community Development Block Grant (CDBG) Funds for the Adams County Small Business Stabilization Program for Response to Economic Impacts Associated with COVID-19.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no comments made by the public of items not on the agenda.

6. REGULAR BUSINESS

A. Action/Discussion

1. **Bennett Gives Back Grant**

Danette Ruvalcaba, Director of Finance and Technology, reported to the Board of Trustees, three applications were received for the grant cycle. The following grant applicants are:

- Bennett Parks and Recreation District Facelift Complete
 - Total budget for project: \$22,600, Grant Request: \$10,000
- CASA of Adams County-Volunteer Program
 - Total Budget for program: \$602,65, Grant Request: \$3,000
- Bennett Wrestling-Score Table Technology Equipment
 - Total Budget for equipment: \$6,640, Grant Request: \$6,000

The Advisory Board members received the applications via email, and submitted their responses electronically. Due to sufficient funding available for the applicants requests no meeting was held.

The Bennett Gives Back Advisory Board recommends to the Board of Trustees the following grant funding:

- Bennett Parks and Recreation District Facelift Complete recommending funding \$10,000.
 - Leila Schuab, Director of the Bennett Park and Recreation District
- CASA of Adams County Volunteer Advocate Program recommended funding \$3,000
 - Barbara Lyall, Grants Manager
- Bennett Wrestling Club-Score Table Technology recommended funding: \$6,000
 - Kathy Rita, BWC Grants Coordinator

Trustee Sus, disclosed to the Trustees that she is an employee of the Bennett Parks and Recreation District.

Danette Ruvalcaba, shared with the Trustees that there is a balance of \$11,000 in the Bennett Gives Back Grant program. In the event additional entities apply for funding the applications will be brought before the Trustees.

MAYOR PRO TEM HARRELL MOVED, TRUSTEE SMITH SECONDED, to award the Bennett Parks and Recreation District grant funding in the amount of \$10,000 for a Facelift Completion. Voting was as follows:

YES:	Smith, Webb, Harrell, Oakley, Pindell
NO:	None
EXCUSED:	Pulliam
ABSTAINED:	Sus

The Mayor declared the motion carries.

MAYOR PRO TEM HARRELL MOVED, TRUSTEE OAKLEY SECONDED, to award CASA of Adams County grant funding in the amount of \$3,000 for the Volunteer Advocate Program. Voting was as follows:

YES:	Sus, Webb, Harrell, Oakley, Pindell, Smith
NO:	None
EXCUSED:	Pulliam

The Mayor declared the motion carries.

MAYOR PRO TEM HARRELL MOVED, TRUSTEE WEBB SECONDED, to award the Bennett Wrestling Club grant funding in the amount of \$6,000 for the Score Table Technology Equipment. Voting was as follows:

YES:	Webb, Harrell, Oakley, Pindell, Smith, Sus
NO:	None
EXCUSED:	Pulliam

The Mayor declared the motion carries.

7. TOWN STAFF REPORTS

Town Administrator

Trish Stiles, Town Administrator provided the following report;

- Town Hall did not see many people during the first week open since COVID-19. In order to continue to protect and limit exposure to Town employees, Town Hall will be closed to the public on Friday's beginning the week of June 15, 2020. Town Hall will still maintain operations i.e.: code enforcement/animal control, permits, building inspections, etc.
- Town Hall online payments, forms and virtual services have been embraced during the COVID-19 virus and stay at home order.
- The need for a board retreat to discuss upcoming projects, project updates and budget. The board retreat will be virtual platform. A calendar invite will be sent out.
 - Tentatively scheduled July 10, 2020 8am – 11 am
- CML hosting its annual business meeting June 25, 2020 at 10 am. Mayor Pindell is the voting member.
- The Town has received a Temporary Use Permit (TUP) for the fireworks stand. It is currently out for referral.
- New business licenses include:
 - Reading Nook Childcare
 - Bennett Nutrition, LLC
- Shout out to Danette Ruvalcaba, Taeler Houlberg and Alison Belcher; Positive feedback has come from the S&P (Standard & Poors) bond rating call. They specifically mentioned the ability to locate information on line due to the updated website migration.

Public Works Director

Daymon Johnson, Public Works Director; provided the following information;

- June 1st, 2020 – Dan and Flora Goodnight, Bennett Community Food Bank, invited the Trustees to participate in a photo opportunity with the newly purchased box truck for the Food Bank due to the monies awarded to the Bennett Community Food Bank.

8. TRUSTEE COMMENTS AND COMMITTEE REPORTS

Phyllis Webb

Trustee Webb inquired about the following:

- When might the Young at Heart Seniors be able to congregate again at the Bennett Community Center?
- Could there be a potential of program or funding for Old Town Bennett tree removal and replacement.
- Have any additional business licenses been issued?
- Status of fireworks applications.

Darvin Harrell

Mayor Pro Tem Harrell asked the following;

- Is Atlas Counseling & Consulting offering telehealth services?
- A reminder to keep car doors locked. Organized groups are breaking into cars.
- Amount of people allowed to gather due to the COVID-19 virus?

Denice Smith

Trustee Smith provided the following;

- Mailbox and porch thefts are happening in the Centennial subdivision as well as Box Elder, and Brothers 4 subdivision.
- Does the Town of Bennett have a lift for tree trimming?

Royce Pindell

Mayor Royce Pindell provided the following:

- Will preside during the June 9th, study session, but will miss the beginning of the June 9th board meeting. Mayor Pro Tem Harrell will preside over the board meeting.
- Unable to attend the Arapahoe County meeting.

ADJOURNMENT

MAYOR PRO TEM HARRELL MOVED, TRUSTEE SUS SECONDED to adjourn the meeting. The meeting was adjourned at 7:55 p.m. Voting was as follows:

YES: Harrell, Oakley, Pindell, Smith, Sus, Webb

NO: None

EXCUSED: Pulliam

The Mayor declared the motion carried by unanimous vote.



Royce D. Pindell, Mayor



Christina Hart
Town Clerk